



## **Advisory to Examinees and Licensees Regarding Providing the Bureau with Valid Contact Information Pursuant to Assembly Bill 2540**

In August 2014, the California Legislature passed and the Governor signed Assembly Bill 2540 (“[AB 2540](#)”), amending Sections 10150, 10151, and 10162, and adding 10165.1 to the California Business and Professions Code (“the Code”). The provisions of these Code sections *take effect January 1, 2015*. AB 2540 requires that examination and license applications, for both the real estate broker and salesperson, include valid contact information (which may include email address and telephone numbers) at which the bureau may contact the applicant. Furthermore, the bill specifies that examination and license applicants must notify the commissioner of any changes to contact information.

AB 2540 further specifies that every real estate broker and salesperson currently licensed provide to the commissioner his or her current office or mailing address, a current telephone number, and a current electronic mail address that he or she maintains or uses to perform any activity that requires a real estate license. Additionally, AB 2540 provides that every real estate broker and salesperson licensee is required to inform the commissioner of any change to this information no later than 30 days after making the change.

AB 2540 also provides that the bureau is not required to post or publish electronic mail addresses or telephone numbers collected, as identified above, and if released by the bureau, the information must be released in a way that discourages its use in any unauthorized or unsolicited commercial electronic mail advertisement programs.

Effective January 1, 2015, any examination or license application submitted to the bureau that does not contain the required contact information will be incomplete, resulting in processing delays.

(12/18/2014)