

PRLS ADDITIONAL LOCATION INFORMATION

RE 274 (Rev. 9/20)

Read RE 254 and information on reverse side before completing this application.

LICENSEE INFORMATION

1. LICENSEE'S NAME (LIST AS SHOWN ON LICENSE CERTIFICATE.)

2. MAIN OFFICE ADDRESS (STREET ADDRESS, CITY, STATE, ZIP CODE)

3. MAILING ADDRESS (STREET ADDRESS OR POST OFFICE BOX, CITY, STATE, ZIP CODE)

ADDITIONAL LOCATION INFORMATION

DRE USE ONLY

4A. TRANSACTION TYPE

ADD RENEW CANCEL

4B. BUSINESS TELEPHONE NUMBER

()

CONTRACT APPROVED

4C. ADDITIONAL LOCATION ADDRESS

BOND NUMBER

DATE APPROVED

4D. NAME OF DESIGNATED AGENT

EFFECTIVE DATE

EXPIRATION DATE

5A. TRANSACTION TYPE

ADD RENEW CANCEL

5B. BUSINESS TELEPHONE NUMBER

()

CONTRACT APPROVED

5C. ADDITIONAL LOCATION ADDRESS

BOND NUMBER

DATE APPROVED

5D. NAME OF NEW DESIGNATED AGENT

EFFECTIVE DATE

EXPIRATION DATE

6A. TRANSACTION TYPE

ADD RENEW CANCEL

6B. BUSINESS TELEPHONE NUMBER

()

CONTRACT APPROVED

6C. ADDITIONAL LOCATION ADDRESS

BOND NUMBER

DATE APPROVED

6D. NAME OF NEW DESIGNATED AGENT

EFFECTIVE DATE

EXPIRATION DATE

7A. TRANSACTION TYPE

ADD RENEW CANCEL

7B. BUSINESS TELEPHONE NUMBER

()

CONTRACT APPROVED

7C. ADDITIONAL LOCATION ADDRESS

BOND NUMBER

DATE APPROVED

7D. NAME OF NEW DESIGNATED AGENT

EFFECTIVE DATE

EXPIRATION DATE

Certification

I certify under penalty of perjury that the answers and statements given in this application are true and correct. I understand that the Department of Real Estate cannot refund the fees submitted with this application.

SIGNATURE OF PRLS LICENSEE OR LICENSED OFFICER

DATE



PRINTED NAME OF LICENSED OFFICER, IF APPLICATION IS FOR A CORPORATION.

DRE USE ONLY

IDENTIFICATION NUMBER

COPY TO CONTRACT REVIEWER

DATE LICENSE SENT

PROCESSOR'S NUMBER

NOTES

GENERAL INFORMATION

- ♦ **Type or print clearly in ink.**
- ♦ Complete all requested information on the front of this form.
- ♦ This form may be used by either Individual or Corporate licensees to add, renew or cancel additional PRLS locations.
- ♦ You may not conduct business from the location(s) listed on the front of this application until the license has been issued.
- ♦ New or amended contracts must be approved prior to use **and** prior to a license being issued.
- ♦ Please read the following information before completing and submitting this form.
- ♦ Refer to RE 254 for licensing information/requirements, and bond and/or rider information.

ADDITIONAL LOCATION(S)

- Check either the add, cancel or renew box.
- Enter the business telephone number for location listed.
- Enter the complete address of the location. If a street address is not available, enter the physical location (*the nearest intersection and the distance to it*). Do not list a post office box alone.
- Enter the name of the designated agent for the location listed (refer to RE 254).

FEE AND MAILING INFORMATION

What to submit:

Cancellation of Location

- Completed application (RE 274)

Renewal of Location

- Completed application (RE 274)
- \$50 fee for *each* location
- Completed renewal application (RE 255 for officer; RE 261 for individual)

Addition of Location

- Completed application (RE 274)
- \$50 fee for *each* location
- \$10,000 bond

Make check or money orders payable to:

Department of Real Estate

Mail To:

Department of Real Estate
ATTN: PRLS UNIT
P.O. Box 137017
Sacramento, CA 95813-7017
